

**SUO-MOTO DISCLOSURE UNDER SECTION 4 (1)(B)
OF RIGHT TO INFORMATION ACT, 2005
(Updated in April 2024)**



केन्द्रीय आयुर्वेदीय विज्ञान अनुसंधान परिषद्
आयुष मंत्रालय, भारत सरकार

National Institute of Indian Medical Heritage
Survey No. 314, Revenue Board Colony, Gaddiannaram,
Hyderabad- 500036

Under Central Council for Research in Ayurvedic Sciences
Ministry of Ayush, Government of India
Website: <https://niimh.nic.in/#/home>

RTI APPLICATION FORM

1. Particulars of the Applicant:

(a) Name:

(b) Address:

(c) E-mail address:

(d) Phone/Fax. No.:

2. Date of Submission of Application:

3. Subject Matter:

4. Details of Information requested:

5. Period to which the information relates:

6. Fee enclosed (in cash/DD/Banker's cheque/IPO):

7. Due date by which information is to be furnished (30 days from submission of application):

8. How the applicant would like his information to be sent:

(a) By post:

(b) To be collected by hand:

(c) By e-mail:

(d) By fax:

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The particulars of its Organization, Functions and Duties

A Health Survey and Development Committee was appointed by the imperial Government of India in 1944 with Sir John Bhore as Chairman which came to be known as Bhore Committee. Six overseas experts and consultants were invited to tour India, offer advice, and assist the Committee. Prof. Henry E. Sigerist the then Director of Johns Hopkins Institute of History of Medicine, Baltimore, USA, was one of the experts. He submitted to the Bhore Committee, a memorandum recommending the opening of an Institute of History of Medicine in the then contemplated National Medical College, now the All-India Institute of Medical Sciences at New Delhi. Subsequently, the Government of India appointed a Special Committee in 1946, to study the Bhore Committee Report and its recommendation. The Special Committee approved the proposal of Prof. Sigerist.

The idea and suggestion to open a Department of History of Medicine in Andhra Medical College came up from Major General S.L. Bhatia, the Surgeon-General of the Composite State of Madras, as there was no such department in any medical college in India.

The matter of starting a Department of History of Medicine was geared up only after the formation of Andhra State, under the dynamic directorship of Maj. K. N. Rao. It was sanctioned vide. G.O. No. 1465, Health dated 28-09-1955.

Department of History of Medicine was officially inaugurated on 26-09-1956 by Mrs. M. Chandrashekar, the then Deputy Minister of Health and Family Planning, Government of India, at Andhra Medical College, Vishakhapatnam, Andhra Pradesh, on the advice of Prof. Henry E. Sigerist the then Director of Johns Hopkins Institute of History of Medicine, Baltimore, USA, one of the experts of Bhore Committee, 1944. It was transferred to Gandhi Medical College and then Osmania Medical College, Hyderabad, vide G.O. Ms. No. 290. Health dated 31-12-1956, under the Directorship of Dr. D.V. Subba Reddy, as there were greater facilities in the capital with Ayurvedic and Unani Colleges, old libraries, museums, and a great variety of literary and artistic talents. Prof. Subba Reddy who played a key role in the establishment and development of this department and a post-graduate diploma (1 year), Short Term courses in the history of medicine was introduced, and training programs for Medical Teachers/Medical Officers of Modern Medicine & ISM, which was discontinued in 1966.

In view of the National importance of the Department of History of Medicine, it was handed over to the Indian Council of Medical Research (ICMR), an autonomous organization under the Ministry of Health & Family Planning, Govt. of India on 14th February 1969 and was named as **Institute of History of Medicine**. Subsequently, it was transferred to Central Council for Research in Indian Medicine and Homeopathy (CCRIM&H) on 1st April 1970. The Institute was renamed as **Indian Institute of History of Medicine** in the 9th Executive Committee of CCRIM&H held on 04-08-1973. Thereafter, the CCRIM&H was divided into four separate Councils and the Institute came under the control of the Central Council for Research in Ayurveda and Siddha (CCRAS) with effect from 1st January 1979. Keeping in view of the Institute's achievements and credibility, the Dept. of AYUSH, Govt of India has upgraded the Institute on 15-12-2009 as "**National Institute of Indian Medical Heritage.**"

Taking into consideration the uniqueness and importance of the National Institute of Indian Medical Heritage, the Department of AYUSH, Ministry of Health and Family Welfare, Govt. of India proposed to afford an independent building and to develop the Institute as a Centre of Excellence on par with the International Institutes of same stature to widen its platform on the global chart and proposed to the Government of Andhra Pradesh, to provide

land free of cost. **The Government of Andhra Pradesh is kind enough to allot land admeasuring 35 Guntas (approximately 4,235 square yards) in Survey No. 314 in two bits situated at Gaddiannaram, Dilsuknagar, Hyderabad vide G.O.Ms.No.597 dated 16-04-2008.** The Indian Institute of History of Medicine is of only of its kind in South-East Asia and the proposed up-gradation of the Institute would undoubtedly be pride for Andhra Pradesh and Hyderabad - the institutional hub of national and international importance and would also be a unique attraction for medical scientists and historians.

The task of construction of the building was entrusted to CPWD, Hyderabad and the foundation stone was laid by Dr. G.S. Lavekar, the then Director, CCRAS, New Delhi on 15th of May 2009 in the august presence of Dr. Vijay Kumar, IAS, Commissioner, Dept. of AYUSH, Government of Andhra Pradesh, Hyderabad and Dr. N. Ravi, Chief Engineer (SZ-II), CPWD, Hyderabad.

The Institute has been shifted from the Third floor of Osmania Medical College, Hyderabad to the newly constructed building at Survey No. 314, Revenue Board Colony, Gaddiannarm, Hyderabad 500036, and started functioning from 21-02-2013.

The Institute was renamed from **the National Institute of Indian Medical Heritage (NIIMH) to the National Centre of Indian Medical Heritage (NCIMH)** vide CCRAS Notification No.12-39/2015-CCRAS/Estt. / 4788 dated 22-12-2020.

Subsequently, the Institute was renamed from **National Centre of Indian Medical Heritage (NCIMH) to National Institute of Indian Medical Heritage (NIIMH)** vide CCRAS Notification No.12-39/2015-CCRAS/Estt. / 3692 dated 14-10-2021.

The Core Research Activities of the Council are: -

1. Collection/Compilation of old medical manuscripts and rare books on different systems in different languages.
2. A detailed study including translation & publication of selected important manuscripts.
3. Collection of medical information from other sources like ancient non-medical literature - Veda, Purana, Archeological & Epigraphical sources, and accounts of foreign travelers in India.
4. Study of historical development and evolution of concepts of diseases, drugs, and other aspects of the Ayush Systems of medicine.
5. Preparation of biographies of physicians/authors and commentators of the classical medical literature of different periods.
6. Projects for writing History of Medicine Area-wise, Period-wise, and Theme-wise.
7. Collection, editing, and publication of News & Notes and historical materials, including the Bulletin of the Institute & Monographs.
8. Arrangement of exhibitions on some specific occasions, like seminars, celebrations, etc., to exhibit the development of medicine in India and for dissemination of Indian Medical systems.
9. Referral services and guidance to research scholars.
10. Organizing Seminars, Conferences, and Workshops.
11. Preparation of bibliographies of the History of Medicine.
12. Collection of oral history i.e., audio recording and the historical background and other details like palm-leaf and paper manuscripts, old books, certificates of grants, awards, etc. from hereditary physicians and traditional medical practitioners in and around Hyderabad city
13. Information Technology-related Projects/ Applications

- Design, developments and maintenance of portals like
- Ayush Research Portal (<http://ayushportal.nic.in>)
- National Ayush Morbidity and Standardized Terminologies Electronic (NAMASTE) Portal (<http://namstp.ayush.gov.in>)
- Design and development of E-Books
- CCRAS ICT Portal covering the following applications (<http://ccras.res.in>)
 - o AYUR Prakriti Web Portal (http://ccras.res.in/ccras_pas)
 - o Svastha Assessment Scale (SAS) (http://ccras.res.in/ccras_sas)
 - o E- Granthasamuccaya (http://ccras.res.in/ccras_ebooks)
 - o Validation and Reliability Testing of Ayurvedic Diagnostic Tools (http://ccras.res.in/ccras_vrtadt/)
- KAP Survey Portal (<http://survey.ayushnext.com/>)
- Data portal on Ayurveda Interventions for Cancer (<http://cari-mumbai.res.in/aifc>)
- NIIMH Website (<http://niimh.nic.in>)
- AMAR-Ayush Manuscript Advanced Repository Portal (<https://niimh.nic.in/amar/>)
- SAHI -Showcase of Ayurvedic Historical Imprints (<https://niimh.nic.in/sahi/>)
- CCRAS-Research Management Information System (<https://rmis.nic.in/#/home>)
- E-MEDHA-Electronic Medical Heritage Accession Catalogue (g4.nic.in/MedicalLibraries/OPAC/Default.aspx?LIB_CODE=NCIMH) Thank you for reaching out.
- Agni Assessment Scale (AAS) (http://ccras.res.in/ccras_sas/)

3.1.2 Introduction to Medico-Historical Library

Apart from the above research activities, the Institute has developed a valuable specialized Medico-Historical Library. This Library is not a substitute or replica of a Medical College Libraries and has been planned with two clear objectives in view –

1. Promotion of knowledge of the history of medicine amongst students, teachers of the medical colleges, and also amongst the interested public.
2. Promotion of Research into the History of medicine in India during the Ancient, Medieval, and Modern periods and elucidation of the inter-relations between the Evolution of Medicine in India and the growth of medicine in other centres of civilization in ancient and medieval times.

The library contains books, manuscripts, periodicals, databases, encyclopedias, bibliographies, etc., on different aspects and branches of the History of Medicine and several classics of Indian and European medicine.

Early editions of books with medico-historical value have made the library unique in India. The library also subscribes to some National and International journals on the History of Medicine and allied subjects. In addition, the library also subscribes to journals on different systems of medicine, the backsets of which are being preserved for the perennial use of scholars.

Number of holdings up to the previous year 2022-2023: 19293

During the reporting year 2023-2024, referral services were provided to 23 visitors. A total of 1260 books were added to the library, of which 1162 were gifted/ donated; 6 are publications of the Ministry of Ayush/ CCRAS/ NIIMH, and 92 were purchased. These 1260 books on subjects viz., Ayurveda, Unani, Homoeopathy, Medicinal Plants, Yoga, Modern Medicine, Literature, Archaeology, Ethnomedicine, Pharmacopeia, Siddha, and Catalogue. 41 manuscripts are added manuscript collection of the Institute, of which 27 bundles containing 31 palm leaf manuscripts (in Malayalam script) received from CCRAS-National Ayurveda

Research Institute for Panchakarma (NARIP), Cheruthuruthy; xerox copy of three manuscripts of Satkantharatna purchased from Odisha State Museum, Bhubaneswar and xerox copy of five manuscripts of Dhanajayakosha from Aanandashram Sanstha, Pune.

During the reporting period, 1019 periodicals are added to the library. Out of 1019, 951 issues of 45 journals/ magazines are added to the library collection. Of 951, 374 are donated copies of reputed Ayurveda journals in Hindi, English and Telugu. The journals *Puratattva*, and *Purapravaha* are procured under the SAHI project, and journals titled Ethnobotany, Journal of Economic and Taxonomic Botany and The Indian Forester are purchased for the IMR project “Comprehensive Inventory of Local Health Traditions (LHTs) & Ethnomedicinal Practices (EMPs) in India – Validation through Ayurvedic and Ethnomedicinal Literature to establish Uniqueness.” The remaining 68 include magazines, newsletters, souvenirs, proceedings, etc., procured by the Institute during 2023-2024.

The details of collections added to the library during 2023-2024

Category	Up to 31-03-2023	During reporting period 2023-2024	Sub Total	Total
A. Books				
i. Book	16197	1260	17457	17909
ii. Rare books	452	-	452	
B. Manuscripts				
i. Ayurveda	225	29	254	420
ii. Siddha	06	-	06	
iii. Unani	107	-	107	
iv. Others	41	12	53	
C. Periodicals & Others	2265	1019	3284	3284
Total	2644	2320	21613	21613

3.1.3 Introduction to Medico-Historical Museum

The Medical Heritage Museum located in CCRAS-National Institute of Indian Medical Heritage (NIIMH), Hyderabad, provides resource materials for historians, scientists, and personnel who are interested in studying and documenting the historical aspects of Ayurveda, Yoga & Naturopathy, Unani, Siddha, Sowa Rigpa and Homoeopathy (AYUSH) as well as Modern Medicine. The museum is one of its kind in South East Asia.

The museum is considered the first of its kind in India and began with the display of a private collection of medical artifacts collected by Dr. D.V. Subba Reddy; Founder and Director of the Institute way back in 1956 in Andhra Medical College, Visakhapatnam. Subsequently, the collection was shifted to Hyderabad and dedicated galleries have been arranged for showcasing the same. In the later part, these collections have become the nucleus for further development to its present shape. The primary objectives of the museum are:

1. Sensitization of the common public and students regarding Indian Medical Heritage.
2. Research and publication on the topics of Indian medical heritage based on primary and secondary evidences, and various tangible and intangible resources.

The museum showcases a collection of artifacts of AYUSH systems viz., Ayurveda, Yoga & Naturopathy, Unani, Siddha, Sowa Rigpa, Homoeopathy, and miscellaneous collections from Current Biomedicine, Traditional and complementary medicine (TCM) practiced elsewhere in the world.

The collection in the museum can be broadly categorized as follows:

1. **Archaeological Collection:** Replicas of hospitals/pharmacies/temples/places of worship of healing deities, medical instruments, vessels, utensils, materials of human/animal subsistence, medicines, etc.
2. **Inscriptions:** Estampage of inscriptions and replicas (s) of inscriptions, statues, pillars, etc., bearing medical information.
3. **Historical Records:** Records related to grants of physicians, construction of hospitals, and allied centers.
4. **Image/Statuettes Gallery:** Portraits/Statue of eminent Physicians, Founders of Medical Systems, Scenes, thematic pictures/paintings/schematic diagrams of Indian medical heritage, etc.
5. **Manuscripts and Rare Books:** Display of Palm leaf/ Paper medical Manuscripts or replicas in photographs/digital form & printed rare/out-of-print books.

NIIMH-Hyderabad Museum is housed in two halls located on the third and fourth floors of the Institute's building. Hall-1 has collections of Ayurveda, Yoga, Naturopathy, and Siddha & Sowaigpa Systems of Medicine. Hall-2 has collections of the Unani System of Medicine, Homeopathy, and miscellaneous collections from Biomedicine, Traditional and Complementary medicine, and allied disciplines practiced elsewhere in the world. The exhibits of the Museum include paintings; portraits; photographs; replicas of surgical instruments; Plaster of Paris Models; Palm leaf and paper manuscripts, rare books; Rasaushadhi, Archaeo-botanical collections, Philately related with Medical Heritage, replicas of stone inscriptions, Estampages, etc.,

As of 31-03-2024, there are 1343 exhibits in the Institute's Museum.

3.1.4 Introduction to Reprography Section:

The Institute is equipped with a **Reprographic section** with a Plain Paper Copier, Sanyo LCD Projector. The section helps the research scholars of the Institute as well as the outside scholars by providing photocopies of exhibits and research material available in the Institute.

35 MM MICROFILMS (AYURVEDA)	:	38
35 MM MICROFILMS OF SIDDHA	:	04
35 MM MICROFILMS OF UNANI	:	41
35 MM MICROFILMS OF MODERN MEDICINE	:	54

3.1.5 Publication of Journal of Indian Medical Heritage (JIMH)

The Department felt it necessary to start a Bulletin to publish the source material collected and the results of the literary research work done from time to time. The Bulletin of the Department of History of Medicine was started in January 1963 as a quarterly. This publication continued for 3 (three) years i.e., up to 1965 and stopped for various reasons. The Institute was taken over by the Central Council for Research in Indian Medicine & Homeopathy in April 1970, the Bulletin was revived in 1971 and renamed as "**Bulletin of Institute of History of Medicine**", and the volume number was started as fresh. The Institute was renamed as Indian Institute of History of Medicine in the 9th Executive Committee of CCRIM&H held on 04-08-1973; as such the name of the Bulletin was also changed in 1974 to "**Bulletin of Indian Institute of History of Medicine**". The quarterly bulletin was changed to bi-annual in the year 1985; contributions from outside scholars interested in the history of medicine are also included and renamed as Journal of Indian Institute of History of Medicine (JIHM) from the year 2007.

Keeping in view of the Institute's achievement and capability, the Govt. of India upgraded on 15-12-2009 as the "National Institute of Indian Medical Heritage" on par with the world-class institutes of the same stature. The Institute's Journal has also been renamed as **Journal of Indian Medical Heritage from Vol. XXXIX, 2009.**

From inception to 31-03-2023, 50 Volumes were published with about 748 papers, which include original articles, book reviews, reprint articles, abstracts of medico-historical notes, bibliography of articles on the history of medicine, extracts from books, News and Notes related to events organized in connection of History of medicine in India and abroad., etc. Among 50 Volumes, volumes XLII-XLVI and XLVII-L volumes are consolidated issues for the year 2012-2016 and 2017-2020, respectively.

During 2022-2023, the title 'Journal of Indian Medical Heritage' was revived, and a new issue in the year 2022, Volume 1, Issue 1, was brought out with 7 articles. During 2023-2024, all requisite measures were taken in connection with the publication of JIMH both in Print and Online versions through Wolters Kluwer. The RNI No. TELBIL/2022/86142 allotted by Registrar Office of Newspapers for India, Ministry of Information and Broadcasting, Government of India vide letter F. No. 36/20/2023/R-III dated 22-01-2024. The issue year 2023, Volume 2, Issue 1 is ready for publication with 6 articles.

Grievances Redressal Mechanism

There are Public Grievances Committee and Staff Grievance Committee, the following Officers/Officials are looking into the matter to redress the grievances of the public and employees. The name of Address of the Officers/Officials is given below:

Public Grievance Committee

Dr Ashfaque Ahmad, Research Officer (Unani)
Mr. P. Murali Manohar, ARO (Curator)
Mr. K. Srinivas Rao, Library Information Assistant

Staff Grievance Committee

Dr V. Sridevi, Research Officer (Ay.)
Mr. G. Ravi Babu, Photographer
Miss. Varsha Kumari, Library Information Assistant

Major Activities:

1. Literary Research and Documentation
2. Revival and retrieval of texts from ancient manuscripts and rare books
3. Search and Collection of information, descriptive notes, editing and publication of rare medical manuscripts/books on AYUSH.
4. Documentation of Literary Research
5. Ayurveda Encyclopedia
6. Museum on History of Medicine
7. Referral library on AYUSH Systems of Medicine and modern medicine.
8. AYUSH Research Portal
9. Any other assignment of National importance related to Research & Development in Ayurveda

LIST OF INTRAMURAL RESEARCH PROJECTS DURING 2023-24:

Sl. No.	Name of the Project
1.	COMPLETED PROJECTS:
2.	Translation of Vaidyacintāmaṇi (Sanskrit to English)
3.	Evolution of Ayurveda, Siddha, and Unani (ASU) Drug Regulations in India
4.	Navanitakam-Hindi and English Translation with Critical Notes
5.	Translation of Rasamanjari from Sanskrit to English
6.	English Translation of Abhinavacintamani and Editing of Hindi version of the text Published by the Council.
7.	Chronicle of Dravyaguna: Tangible History based on Paleo-botanical, Archeological Sources
8.	Correlation of Prakriti with Iron Status and Gut Microbiome among Adolescent Girls
9.	Publication of Museum Guide and Preparation of Documentary on Institute's Medical Heritage Museum
10.	Historical and Etymological Analysis of Homoeopathic Terminologies
	ONGOING PROJECTS:
1.	Ayush Research Portal
2.	Implementation and Maintenance of National Ayush Morbidity and Standardized Terminologies Electronic (NAMASTE) Portal (2021-2024 in continuation to 2018-2021 Project)
3.	AMAR (Ayush Manuscripts Advanced Repository) - A Web-based Electronic Repository of Ayurveda, Siddha, Unani, Yoga, Naturopathy, and Sowa Rigpa Manuscripts Portal.
4.	Showcasing of Ayurveda Historical Imprints (SAHI) through Tangible and Intangible Evidence
5.	E-MEDHA (Electronic Medical Heritage Accession)
6.	Editing and Translation of Tibb-e-Ghayasia (A manuscript on medicine written by Ḥakīm Shamsuddin ibn Nuruddin ibn Ain al-Mulk Shirazi) from Persian to English
7.	Editing and Translation of Qarabadin Masumi (A manuscript on pharmacopoeia) written by Masum al-Sheerazi (d. 1691 AD) from Persian into English, Kitab fi'l-Mizaj (A manuscript on Temperament) and Kitab fi'l-Anasir (A manuscript on Constituents) written by Galen (d. 216 AD) from Arabic into English.
8.	Translation of Turanga Ratnamala from Marathi to English
9.	Translation of unpublished manuscript Shalihotra from Sanskrit to English

10.	Satkantha Ratna (Deciphering texts from Palm Leaf Manuscript, transliteration from Oriya to Devanagari script, translation from Sanskrit to Hindi and English, critical edition of other manuscripts and text editing).
11.	Mahamati Cakrapanidasakruta Abhinavacintāmaṇi (Sanskrit to English Translation)
12.	Comprehensive Inventory of Local Health Traditions (LHTs) and Ethnomedicinal Practices (EMPs) in India -Validation through Ayurvedic and Ethnomedicinal Literature to establish uniqueness.
13.	Translation of ‘Bharadwāja Praṇīta Bheṣajkalpah (Sāṅskṛta)’ Grāṇtha into Hindi and English
14.	English and Hindi Translation of ‘Pramadāgadāri Vaidyaka (Marāṭhī) Grāṇtha.

COLLABORATIVE STUDIES TAKEN UP BY THE INSTITUTE WITH DETAILS:

ONGOING:

Sl. No.	Name of the Collaborative Project
1.	Comprehensive Collection of Health-Related References from Vedic Literature & Systematic Documentation of Selected Vedic Practices.
2.	Development of <i>Madhuca longifolia</i> (Flower) based food recipe (Product development) and its nutritional, toxicity, efficacy, and bio-availability studies
3.	Development of <i>Opuntia elatior</i> (fruit) based food recipes (product development) and its nutritional, toxicity, efficacy and bioavailability studies.
4.	Efficacy and safety of <i>Punarnavadi Mandura</i> alone and in combination with <i>Drakshavaleha</i> compared to iron-folic acid in the treatment of moderate iron deficiency anemia among non-pregnant women of reproductive age group: a community-based three-arm multicentre randomized controlled trial.

HEALTHCARE BENEFICIARY/PATIENT CARE (*DETAILS OF OPD/IPD DATA OF PATIENTS)

OPDs	No. of new cases		No. of old cases (follow-up)	
	Male	Female	Male	Female
1. General OPD	-	-	-	-
2. Geriatric OPD	-	-	-	-
3. Any other OPD/ Weekly OPD at CSIR Laboratories	-	-	-	-
a. NGRI General OPD	32	26	31	22
NGRI Geriatric OPD	18	08	11	09
NGRI Pediatric OPD	04	04	05	01
b. CCMB General OPD	68	49	68	19
CCMB Geriatric OPD	22	11	42	09
CCMB Pediatric OPD	2	2	0	0
c. Cantonment General Hospital, Secunderabad	886	721	774	611
IPD@	Patient admitted		Patient discharged	
	Male	Female	Male	Female
	-	-	-	-

Investigations carried out	Male	Female		
	-	-	-	-
Procedures carried out	No. of new cases		No. of old cases (follow-up)	
	Male	Female	Male	Female
	-	-	-	-
1. Panchakarma	-	-	-	-
2. Ksharasutra	-	-	-	-
3. Any other _____	-	-	-	-
Special camps 3	No. of patients registered 95		No. of patients advised for admission: -	

Powers and Duties of Officers and Employees

NIMH is headed by the Assistant Director In-Charge, who is assisted by the Technical In-Charge and Assistant. The Powers and Functions of the A.D. In-Charge, NIMH, Hyderabad of the Institute is available on CCRAS's website i.e. www.ccras.nic.in, under the Head Memorandum of Association, Rules, Regulations and Bye-Laws of the Council.

Delegation of financial and administrative powers to Deputy Director (Admn.) CCRAS and In-Charges of the subordinates Institutes/Units of the Council.

Sl. No	Items/ Power	Extent of powers delegated				Remarks
		Deputy Director (Admn.)		In charges		
		Existing	Enhanced	Existing	Revised	
1	2	3	4	5	6	7
1	Power to sanction taxes/surcharges, renewal of insurance, postal, telegraphic, water, electricity, telephone bills	Full	Full	Full	Full	Subject to budget provision
2	Reimbursement of local conveyance in respect of employees working under them.	Rs.150/- p.m., per person	As per orders of D/o Expenditure	Rs.150/- p.m. per person	As per orders of D/o Expenditure	As amended from time to time
3	Power to incur expenditure on non-recurring items.	Up to Rs.10,000/-	Upto Rs.1.00 lakh	Up to Rs.1,00,000/- in respect of CRIs and Rs 50,000/- in respect of other Units	Up to Rs.2.00 lakh to National Research Institutes, Cpt. Srinivasa Murthy Research Institute for Ayurveda and Siddha Drug development, Chennai, Ayurveda Central Research Institute, Delhi, Ayurveda Research Institute for Mother and Child Health Care, Trivandrum, Advanced Centre for Ayurveda in Mental Health and Neuro-Sciences NIMHANS,	Subject to budget provision and observations of Codal formality. The accountability for justifiable expenditure fully lies with the officer sanctioning the amount. The Officer will also be responsible for compliance of all audit observations.

					Bangalore, Ayurveda Cancer Research Institute, Mumbai, Ayurveda	
4	To incur expenditure on recurring contingency like petrol, diet, Diesel (Central heating), stationery, postage etc.	Upto Rs.2,000/-	Full	Full	Full	Subject to Budget provision and rates of diet prescribed by the Council.
5	Purchase of books/ publications, periodicals, journals.	Full , on the Recommendations of DD(Tech.) concerned Program Officers	Full , on the Recommendation of DD(Tech.) concerned Program Officers	Full , except involving foreign currency.	Full	Subject to budget Provision and requirement of allotted program.
6	Power to sanction temporary advances from the imprest	Full	Full	Pull	Full	Not more than one advance is sanctioned to an individual. till the adjustment is submitted.
7	Power to sanction telephone rents, calls, phonograms, where telephone connections are sanctioned by the Council. Audit fees and Advt. charges.	Full	Full	Pull	Full	
8	Power to sanction expenditure on electricity and water charges.	full	Hull	Full	Full	
9	To sanction repair charges of vehicles, equipment, tools, stores etc.	up to Rs.5000/-	Full	up to Rs.5000/-	Pull	Through Authorized workshops only
10	Purchase and supply of uniform for eligible staff.	Full in Respect of employees working at Hqrs. Office	Full	Full in respect of employees working under them.	Full	As per DOPT Guideline

11	a) Power to sanction advances of pay/TA/ DA to the employees in whose ease transfer orders have been issued by Hqrs. Office. b) Advance of leave salary as	Full	Full	Full - provided the advance is sanctioned as per rules	Full	As per rules as amended from time to time
12	i. To sanction the write off of irrecoverable stores etc provided that (i) the loss is not due to theft and (ii) it does not disclose a defect of system or serious negligence on the part of some individual employees of the Central Council which might possibly call for disciplinary action and to sanction write off and sell by auction or otherwise in the interest of the council ii. Declaring condemn unserviceable stores. (The amount of sale proceeds shall be credited to the Hqrs office of the Central Council)	up to Rs.5000/-	up to Rs.50,000/-	up to Rs.5000/- in r/o CRIs and Rs.3000/- in r/o RRI's/ RRCs and other major institutes in each case (Note: each case means each occasion not each article). The case of theft, negligence on the part of individual including cases involving relaxation will continue to be referred to the Council.	Rs. 50,000/- to all Subordinate Institutes/Centres	On the recommendation of a Physical Verification Committee (Condemnation Committee) to be constituted according to Rules. -do-
13	Power to sanction festival advance to entitled staff	Full in respect of employees working at Hqrs. Office	Full	Full in respect of employees working at Hqrs. Office	Full	
14	Power to reimburse medical examination fee on first appointment as per scales laid down.	Full	Full	Full	Full	
15	Power to sanction LTC and LTC advance in respect of staff working under them except head of Institutes/Centres.	Full in respect of employees working at Hqrs.	Full	Full in respect of employees working under them,	Full	
16	Power to sanction Cycle /fan advance to staff	Full	Full	One case in a Year	Full	

17	Power to reimburse tuition fee/CHA in respect of employees working under him.	Full	Full	Full in respect of employees working at under them.	Full	
18	Power to purchase prepared medicines from IMPCL and IMPCOPS only.	up to Rs.50,000/- - On the Recommendation of Deputy Director (Tech.)/ Deputy Director (Tech.)	Full on the recommendation of Deputy Dir. (Tech.) / Program officers	up to Rs.1,00,000/- in case of CRIs and Rs.30,000/- in case of other Units.	Rs.2,00,000/- - where OPD and/or IPD are functioning	Subject to budget Provision
19	Power to sanction medical reimbursement claim in respect of officers and staff working at Institutes/Centers/Units.	up to the Limit of Rs.10,000/- - in each case.	Full	up to the limit of Rs.500/- in each case in a year	Full	
20	Power to purchase raw drugs for preparation of medicine including trial drugs for use in hospital as well as for supply to other projects of the CCRAS.	Up to Rs.50,000/- - On the recommendation of Deputy Director (Tech.)	full on the recommendation of Deputy Director (Tech.)	Rs.50,000/- in case of CRIs and Rs.15,000/- in case of other Units.	Rs.1,00,000/- - (subject to obtaining GMP certificate)	Subject to budget provision
21	Power to sanction annual maintenance contract charges in respect of typewriters, computers, fax, photo copier, duplicating machines, scientific instruments/equipment, ACs, heaters etc.	Full for approved AMCs	Full	up to Rs.5,000/- in each case with reference to the budget provision	Full	AMCs to be awarded to the manufacturers or their authorized dealers. In other cases Bier observing Codal Formalities
22	Power to sanction GPF/CPF advance/withdrawals.	Flt11	Full	Nöt applicable	Not applicable	
23	Power to sanction cash handling allowance	Full as per Rules	Full as per rules	Not Applicable	Full as per rules	Fidelity Bond to be kept in safe custody
Administrative Powers		Deputy Directo (Admn.)		In-charge		Remarks
		Existing	Enhanced	Existing	Revised	

25	To transfer an employee from one sanction to another	Full	Full	Full		
26	All kinds of leave except study leave	Up to Assistant Directors	Up to Assistant Directors	Full in respect of an employee working under him.	Full in respect of working under him.	
27	Power to sanction all kinds of tours with the state	Full	Full up to Assistant Directors	Full, except in the case of In-charge	Full, except in the case of In-charge	Tours to be sanctioned strictly for Institute's work
28	To order closure of the office on the basis of ad-hoc decision of the Central Govt. or respective State Govt	Not applicable Not	Applicable	Full	Full	As per decision of the local Co-ordination Committee
29	Power to maintain service book and leave account	Full except DD(A)	Full except DD (A)	Full except In-charge	Full except In-charge	
30	Acceptance of Home Town declaration	Full	Full	Full in respect of employees working under them	Full in respect of employees working under them	
31	Issue of Identity Card to group ABC & staff as per instructions regarding issue of identity card and conditions of issue as may be communicated by Hqs from time to time	Full	Full	Full in respect of employees working under them	Full in respect of employees working under them	
32	Power to sanction special increment for promoting small family norms in respect of all group working under him	Full	Full	Full	Full	Subject to observance of Rules.
33	Power to forward applications for outside employment in respect of staff working under them.	Full in respect of non-technical employees	Full in respect of non-technical employees	Full in respect of employees working under them under intimation to Hqs. Office.	Withdrawal of power to forward applications for outside employment in r/o staff working under them vide council's letter No. F.32-33/88CCRA s/Admn. /2534, dated	The deputation cases are subject to approval of Hqs. Office

					16/01/2013	
34	Power to sanction stagnation increment in respect of staff working under them.	Full	Full	Full in respect of employees working under them	Full in respect of employees working under them	As per rules.
35	Power to fill up the vacancies by promotion in respect of Group C & D arisen due to death & retirement and resignation as per approved RRs	Not Applicable	Not Applicable	Full in respect of Group C & D employees	Full in respect of Group C & D employees	Directo recruitment to be made with prior approval of Hqrs Office.
36	Detention of staff in Hqrs. Office/Institutes beyond normal office hours on working days and holidays and payment of Compensation/Conveyance allowance as per Rules	Full	Full	Full in respect of employee working under them	Full in respect of employee working under them	Detention of female staff should be with their consent
37	Permission of purchase of movable/immovable properties under CCS (Conduct) Rules.	Ful upto the level of Assistant Directors	Ful upto the level of Assistant Directors	Full in respect of employees working under them.	Full in respect of employees working under them.	In case of Group A and Incharge information to be sent to Hqrs Office
38	NOC for Indian passport	Full in respect of employees working at Hqrs Office	Full in respect of employees working at Hqrs Office	Full in respect of employees working under them.	Full in respect of employees working under them.	In case of Group A and Incharge information to be sent to Hqrs Office
39	To grant permission for attending of local Seminars by the scientists/Resrach Officers without TA/DA	Not applicable	Not Applicable	Two occasions in a year and not more than 2 Scientists at a time	Two occasions in a year and not more than 2 Scientists at a time	Total absence including journey period not to exceed 7 days at a time and 15 days in a year for all Seminars
40	Power to engagement of contractual/temp staff against the vacant post for a period of maximum one year.	Not applicable	Not Applicable	Not applicable	Full	Subject to availability of vacant posts in respect of Group A B,C,C and Research Projects. For Group A with approval of Hqrs.

{Section 4(1)(b)(iii)}

**The procedure followed in the decision-making process
including channels of supervision and accountability**

Not applicable

Norms set for discharge of functions

As per the Bye-Laws of the Council, proposals are implemented after obtaining approval of the Competent Authorities. The Bye-Laws are available on Council's website at www.ccras.nic.in.

The rules, regulations, instructions, manuals and records, held by it or under its control or used by its employees for discharging its functions

1. Manual of Office Procedure
2. Fundamental Rules and Supplementary Rules (FR&SR)
3. CCS (Classification, Control and Appeal) Rules 1965
4. CCS(Conduct) Rules 1964
5. General Financial Rules (GFR)
6. Delegation of Financial Power Rules
7. CCRAS (Pension) rules in line with CCS (Pension) Rules
8. Central Services (Medical Attendance) Rules
9. Central Civil Service Leave Rules
10. Central Civil Services Leave Travel Concession Rules
11. Central Vigilance Commission (CVC) Manual

A statement of the categories of documents that are held by it or under its control

No such documents are held in Vigilance Section that needs to be disclosed under this section

**The particulars of any arrangement the public in relation with
The representation by, the members of the public in relation to the
formulation of its policy or implementation thereof**

Nil

A statement of Boards, Councils, Committees and other bodies consisting of wear more those Hoards, ted as its part or for the purpose of its advice, siting of whether meetings of those Boards, Councils, Committees and other bodies are open to the public, or the minutes of such meetings are accessible for public, or the minutes of such meetings are accessible to public

The following Boards/Committees are constituted:

1. Governing Body of the Council
2. Standing Finance Committee
3. Executive Committee
4. Scientific Advisory Board
5. Scientific Advisory Group

(The list of Members of Boards/Committees is available at CCRAS's website i.e. www.ccras.nic.in. under the heading Committees.)

DIRECTORY OF OFFICERS AND EMPLOYEES OF NIMH, HYDERABAD

S.No.	Name of the Post	Name of Officer/Official	Phone No/Extension No	Email ID
1.	Assistant Director In-Charge	Dr. Goli Penchala Prasad	040-24067388/101	goli.prasad@gov.in
2.	Research Officer (Ay.)	Dr. V. Sridevi	040-24067388/304	venigall.sd@ccras.nic.in
3.	Research Officer	Dr. Ashfaque Ahmad	040-24067388/305	ashfaq.ahmad70@gov.in
4.	Research Officer (Ay.)	Dr. T. Saketh Ram	040-24067388/212	saketram.74@gov.in
5.	Research Officer (Ay.)	Dr. Santosh S. Mane	040-24067388/213	s.santosh@ccras.nic.in
6.	Research Officer (Homoeo)	Dr. Biswo Ranjan Das	040-24067388/210	bisworanjan.80@gov.in
7.	Research Officer (Ay.)	Dr. Chris Antony	040-24067388/104	chrisa@ccras.nic.in
8.	Assistant Research Officer (Curator)	Sh. P Murali Manohar	040-24067388/246	penta.manohar@ccras.nic.in
9.	Assistant	Sh. K Priyavrat Reddy	040-24067388/108	kotha.reddy@ccras.nic.in
10.	Library Information Assistant	Sh. K Srinivasa Rao	040-24067388/112	srinivas.koppisetty@gov.in
11.	Photographer	Sh. G. Ravi Babu	040-24067388/202	gubbala.babu@ccras.nic.in
12.	Library Information Assistant	Ms. Varsha Kumari	040-24067388/112	varsha.k@ccras.nic.in
13.	Research Assistant (Sanskrit)	Sh. Satyabrata Nanda	040-24067388/214	satyabrata.n@ccras.nic.in
14.	Staff Car Diver Gr-I	Sh. G Madhusudhan Reddy	040-24067388/500	gurram.reddy@ccras.nic.in
15.	Senior Library Attendant	Sh. B Vijay Kumar	040-24067388/112	bashakarla.kr@ccras.nic.in
16.	MTS	Sh. T. Sekhar	040-24067388/112	talla.sekhar@ccras.nic.in
17.	MTS	Sh. B. Ramarao	040-24067388/106	ramub.1990@gov.in

{Section 4(1)(b)(xi)}

The monthly remuneration received by each of its officers and employees,

including the system of compensation as provided in its regulations

List of Employees with Gross Monthly Remuneration of NIIMH, Hyderabad

S.No.	Name of Officer/Official	Name of the Post	Level	Grass Salary
1.	Dr. Goli Panchala Prasad	Assistant Director In-Charge	Level-13	3,63,528
2.	Dr. V. Sridevi	Research Officer (Ay.)	Level-13	2,89,215
3.	Dr. Ashfaque Ahmad	Research Officer	Level-12	2,23,596
4.	Dr. T. Saketh Ram	Research Officer (Ay.)	Level-12	2,23,596
5.	Dr. Santosh S. Mane	Research Officer (Ay.)	Level-12	2,05,587
6.	Dr. Biswo Ranjan Das	Research Officer (Homoeo)	Level-11	1,59,426
7.	Dr. Chris Antony	Research Officer (Ay.)	Level-10	1,49,490
8.	Sh. P Murali Manohar	Assistant Research Officer (Curator)	Level-07	1,22,220
9.	Sh. K Priyavrat Reddy	Assistant	Level-06	93,005
10.	Sh. K Srinivasa Rao	Library Information Assistant	Level-07	1,25,760
11.	Sh. G. Ravi Babu	Photographer	Level-07	1,15,494
12.	Ms. Varsha Kumari	Library Information Assistant	Level-06	73,899
13.	Sh. Satyabrata Nanda	Research Assistant (Sanskrit)	Level-05	61,863
14.	Sh. G Madhusudhan Reddy	Staff Car Diver Gr-I	Level-05	76,908
15.	Sh. B Vijay Kumar	Senior Library Attendant	Level-04	75,846
16.	Sh.T. Sekhar	MTS	Level-01	42,381
17.	Sh. B. Ramarao	MTS	Level-01	39,018

{Section 4(1)(b)(xi)}

The budget allocation to each of its agency, indicating the particulars of all plans,

Proposed expenditures and reports on disbursements made

Budget allocation/Budget received for the last five years including current year

S. No.	Budget Head	2019-20	2020-21	2021-22	2022-23	2023-24
(Rupees in crores)						
1.	GIA General	1.26	1.05	0.94	1.048	1.398
2.	GIA Salary	1.96	1.608	2.065	2.21	3.025
3.	GIA Capital	-	-	0.13		0.223
4.	GIA SCSP	-				
5.	GIA TSP	-				
6.	GIA NER	-				
7.	GIA SAP	.015	0.015	.0088	0.01	0.0125
	Total Rupees in crores	3.235	2.673	3.1438	3.268	4.6585

**The manner of execution of subsidy programmes, including the amounts allocated
and the details of beneficiaries of such programmes**

Not applicable

{Section 4(1)(b)(xiii)}

Particulars of recipients of concessions, permits authorizations granted by it

Not applicable

{Section 4(1)(b)(xiv)}

Details in respect of the information available to or held by it,
reduced in an electronic form

(Available at CCRAS's website i.e. www.ccras.nic.in)

The particulars of facilities available to citizens for obtaining information, including the working hours of a Library or reading room, if maintained for public use;

Information can be obtained from the Library of the National Institute of Indian Medical Heritage, Hyderabad at the following address.

National Institute of Indian Medical Heritage

Survey No. 314, Revenue Board Colony, Gaddiannaram,
Hyderabad- 500036

Website: <https://niimh.nic.in/#/home>

LIBRARY:

The Institute is maintaining a library where publications on various subjects for preserving and promoting research and knowledge in the field of Ayush system.

WEBSITE:

The Institute's Website <https://niimh.nic.in/#/home> and CCRAS's Website i.e www.ccras.nic.in can be accessed for details of the research activities and projects works going on.

The names, designations and other particulars of the Public Information Officers/FAA

First Appellate Authority & Nodal Officer

Dr Goli Panchala Prasad,
Assistant Director In-Charge
National Institute of Indian Medical Heritage, Hyderabad

Central Public Information Authority

Dr Biswo Ranjan Das
Research Officer (Homoeopathy)
National Institute of Indian Medical Heritage, Hyderabad

Assistant Central Public Information Authority

Mr K. Priyavrat Reddy,
Assistant
National Institute of Indian Medical Heritage, Hyderabad